

VILLAGE SCHOOL PK-8th Parent and Student Handbook



In unity with the Twin Rivers Unified School District mission...

***Village PK-8th will inspire each student
to extraordinary achievement every day.***

Message from the Administrative Team

Dear Village Viking Families,

We are committed to designing a school environment that inspires, equips, and recognizes students for extraordinary growth, academic achievement, and character development. We believe schools must be safe and just, diverse, engaging, and relevant to students' lives. We believe that our PK-8th school setting is a special opportunity to promote social-emotional wellness, enhance each child's sense of belonging within our community, support entire families, and build relationships that last a lifetime.

We welcome you to the office anytime to share great ideas, express concerns, or just to visit! Our Village School team invites you to join our School Site Council, English Language Advisory Council, and to support teachers in the classroom. We know you are the teammates we need to ensure all children reach their highest and best every day.

Let's celebrate all that we are as many families and *One Village!*

In partnership,

Village PK-8 Administration

GENERAL SCHOOL INFORMATION

Main Office Phone. 566-1970
Attendance Line (24 hrs.). 566-1970 Option 2
Office Hours. 8:00 am – 4:00 pm

BELL SCHEDULES

Regular Day Schedule

7:45 - 8:10. Breakfast is served
Student supervision is available beginning at 7:45 am.
No students are to be on campus before 7:45 am.

8:15 School instruction begins
2:57 Students are dismissed

Wednesday Early Dismissal Students are dismissed

12:57 Dismissal K-8

Minimum Early Dismissal Students are dismissed

1:27 Dismissal K-8

Shortened Early Dismissal Students are dismissed

1:57 Dismissal K-8

Wednesdays are school spirit days, so be sure to wear your school shirts or school spirit colors in Blue and Gold!

ATTENDANCE POLICY

Student success is dependent upon many factors. One of the most important is regular attendance. The dropout rate for students in later years is much greater among students who were frequently absent during their elementary school years. Student achievement is higher for those students with consistent attendance. We want our students to be successful and to complete high school and/or college. In order to do this, the following attendance policy will be enforced.

Absences and Tardies...

Absences of students who are ill or suffering from injuries that prevent them from attending school are considered "excused absences". Also included in the excused category are absences for bereavement and court attendance. Parents should notify the school by note and/or call the attendance line (566-1970 option #2) when their children have been out of school for any reason. Not only are absences detrimental to the student's achievement and progress but it also forfeits state school funding for the day. Being over 30 minutes late to school without a legitimate excuse such as a doctor's appointment is also being truant. If your children do not ride a bus to school, encourage them to arrive **five minutes** prior to class.

For a student illness of 2 days or more, parents may request homework. Please call and leave a message for your child's teacher by 10:00 am at least one day before the day you wish to pick up the assignment. The teacher will have the work ready for you to pick up in the office after school the next school day.

Parent Responsibility...

Student attendance is a parent responsibility. Parents are asked to reinforce good attendance practices so their children may have the best educational opportunities.

Independent Studies

If a child must be out of school for five or more days, the parent should contact the school at least a week prior so that arrangements for an independent study can be made while the student is absent. This requires the parent to meet with the child's teacher in advance to design an independent learning plan for the student while he/she is out of school. The work assignments **MUST** be completed upon return to clear the absences accumulated during the time out: if not, the absences will be unexcused.

School Attendance Review Board(SARB)...

This board is required to convene when schools make a referral. Before going to a SARB most families will have had the opportunity to resolve attendance issues at the school level at a Site SART. This meeting is arranged so that the school can try to assist the family in making improvements to the students' attendance. School Districts are required to review the cases of students who develop a record of truancy or questionable absence patterns. At the school level, we are required to refer those students whose attendance and tardy records place them at risk.

Steps to SARB...

1. The teacher calls home to express concern as soon as attendance or tardy patterns indicate a concern.
2. Letters regarding attendance are sent home as well.
3. If truanancies continue, the principal notifies parents by mail that without improvement, a

referral to a Site SART will be necessary.

4. If there is still no improvement, the school refers the case to the SARB.

Attendance Incentive

Each month we will recognize our students with perfect attendance. We understand that illness and other family needs do occur, so we start fresh every month with a chance to earn our perfect attendance incentive!

DROP OFF AND PICK UP PROCEDURES

For safety reasons, it is important to follow all drop-off and pick up procedures. Please be patient and courteous so everyone gets where they need to go safely.

Drop Off

- ***The area in front of the school office and multipurpose room is strictly for buses.*** All students should be dropped off using the drop off lane left of the multi-purpose room unless you are parking and walking your child safely across the crosswalk to the main entry.
- *****DO NOT LEAVE YOUR CAR UNATTENDED AT ANY TIME or DRIVE THROUGH and DROP OFF STUDENTS OUTSIDE OF THE DROP OFF LANE*****

Parents who wish to walk their child to the school gate may park in the parking lot or on the street.

Pick Up

- Kindergarten students will be released to their parent from the doorway of classroom K-1 by the grass next to our front office and classroom K-2 by the gate next to our front office.
- 1st-2nd grade students are walked to the bus or line up and remain with the teacher at the drop-off/pick-up area to be picked up by a parent or older sibling.
- 3rd - 8th grade students may walk themselves to their dismissal points.
- All students are to be dismissed from the front of the school.
- Parents may use the drive-through lane on the left side of the multipurpose room or they may park in the parking lot and side streets and walk up to the pickup area.

*****For campus security, please DO NOT WALK UP TO CLASSROOMS AT DISMISSAL, we will all walk out to meet families at the end of the day*****

Behavior Management Policy

Vikings ACT

Are respectful

Care about each other

Take responsibility

Our Village believes that a critical function of school is to prepare youth for responsible citizenship. Village School fosters a safe learning environment, which reinforces the concepts of self-discipline, choice, and the acceptance of personal responsibility. Working together, parents, staff, and students can make our school a safe, effective and enjoyable place to work and to learn.

Our goals are:

- ✓ To set clear expectations
- ✓ To teach and model appropriate behavior
- ✓ To foster self-directed responsibility
- ✓ To build self-esteem
- ✓ To foster intrinsic motivation to achieve academic and behavioral success in school.

To accomplish these goals, staff will work as a team with parents and students to ensure that each child has a successful learning experience. Please review each section of the Behavior Management Policy carefully with your child. It is very important for parents and children to be completely familiar with the policy. The rules and procedures were developed to ensure that all students are GM safe and free from disruptions during our education program.

VILLAGE SCHOOL RULES & PROCEDURES

Village Viking Students are Respectful, Care About Each Other and Take Responsibility

***All rules and procedures are listed in alphabetical order.

After School Procedures:

1. All students walk to the appropriate release area.
2. Students are to clear campus immediately and go directly to their after-school destination.
3. Students staying after school must have written parent permission.
4. Students are to report to the office if they are not picked up in a timely manner.

Assembly Procedures:

1. Students are expected to enter and exit the cafeteria with their teacher or designated adult in a quiet and orderly manner.
2. Classes are to be seated on time for assemblies.
3. Students are to sit cross-legged, with eyes on the speaker, and voices off.
4. Clapping is the only acceptable form of showing pleasure or appreciation.

Bathrooms

1. Students are to use the restrooms assigned to them by grade level as directed by staff (Playground, Primary, Upper Grades)
2. Students are to have an approved pass to the restroom.

Before School Procedures:

1. Arrival time is at or after 7:45 a.m.
2. Students reporting for breakfast may arrive between 7:45 and 8:10 and are to report directly to the cafeteria.
3. Students who are not eating breakfast assemble in the main entry until the gates open at 8:00 a.m.
4. Students line up in the areas assigned to them by grade level.
5. In the event of a rainy morning, students will assemble in the following areas until met by their teachers to walk to class.
 - a. K-3 in the cafeteria
 - b. 4-6 Main Entry Hallway
 - c. 7-8 Under the Awnings

Bicycle/Scooter/Skateboard Procedures:

1. Students need to walk their bikes/scooters/skateboards on the school grounds.
2. Bikes are to be placed in the bike rack and locked. Scooters and skateboards need be locked as well. Students are responsible for the safe storage of their bicycle/scooter/skateboard. School is not responsible for lost, damaged or stolen property.
3. Helmets are required by law for any wheeled transportation.

Bus Procedures:

1. Students shall remain seated until the bus has stopped at the destination.
2. Bus riders must keep all parts of their bodies inside the bus at all times.
3. Eating while aboard a school bus is prohibited. Glass containers are not allowed.

4. Whistling, yelling, talking loud, use of profane language, scuffling, playing with any sports equipment or causing a commotion are not allowed.

Cafeteria Procedures:

1. Move quietly and in an orderly manner from the classroom to the cafeteria.
2. Enter the cafeteria quietly. Follow line and table procedures taught at school.
3. Keep voices low.
4. Use the table manners you are taught at school.
5. Keep class area clean. Throw away all trash when leaving.
6. Exit when excused by the cafeteria supervisor in a quiet and orderly manner. Line up in the assigned positions to be excused to the playground.

Cell Phones/Electronic Devices:

1. Students are not to operate cell phones while on campus.
2. If a student possesses a cell phone for personal needs after school, it is to be powered off completely - not just set to silent - and stored securely away.
3. If a phone is seen or heard by a staff member on campus it will be stored in the office.
4. Should you need to reach your child by phone during the school day, please call the school office at (916) 566-1970

Closed Campus:

Village and all of the district's schools operate on a "closed campus" basis.

1. All pupils are required to remain on the school grounds during the entire school day. Once students arrive on campus, they may not leave, even if it is before school begins.
2. Students needing to leave before the school day ends will need to be signed out in the office by an adult on the emergency card.
3. All visitors must report to the office to sign in and receive a pass.

Clubs and Sports:

1. As available, students may elect to participate in afterschool clubs and sports activities. Students will need to complete the district participation packet before they begin participation.
2. To be eligible students must maintain:
 - a. Positive academic standing with a 2.0 GPA **and** no Fs,
 - b. Positive attendance rate of 85% or above.
 - c. Positive citizenship - no major behavior reports.

Emergency Cards:

1. Emergency cards need to be updated as soon as any information changes. Including phone, address, daycare, medical info, etc...
2. Children will only be released to adults listed on the emergency card.

Lost & Found:

1. Please go to the office to ask to look in the lost and found for any missing belongings.
2. Students may check for lost belongings with permission from their teacher.

Office Procedures:

1. Students must have a pass to come to the office.
2. Students are to enter quietly, wait for their turn, and talk to the adult in charge.
3. Following an office visit, students are to return directly to their classroom or other assigned area.

Restroom Procedures:

1. All students using the restroom during class time are to have a pass.
2. Students are to walk directly to and from the restroom, in a quiet, nondisruptive manner.
3. Students are to return directly to their classroom from the restroom.
4. Recess time is to be used first for restroom trips and drinks and then play.

Student Dress Code:

Dress for school should be safe and conducive to learning. If dress is unsafe or disruptive to the educational process, students will be asked to change their clothes.

1. Halter or shoulderless tops, bare midriffs, jerseys or tank tops with large armholes showing skin and spaghetti straps are **not** allowed
2. Students may **not** wear short shorts or skirts. Student clothing must clear their fingertips when arms are at their sides. Student clothing may not show visible skin through openings above the fingertip level when arms are at their sides.
3. Shoes should be safe enough for P.E. and recess. Flip Flops, high heels, shoes with wheels and shoes without backs are **not** appropriate.
4. Clothing with inappropriate messages or pictures is **not** allowed.
5. Baggy pants worn below the waistline are **not** allowed, nor are pajama pants/shirts or blankets.
6. Undergarments are **not** to be visible through any outer clothing.

Students who are not in compliance with the school dress code will be directed to the office to call parent and request a change of clothing.

Advance notice will be given to parents and students when these standards may be altered for special events, i.e., spirit days, play days, picnics, physical education, etc.

Toys:

Toys are not allowed at school. These include but are not limited to electronic games, balls of any kind, toy cars, cards, dolls, slime, fidget spinner toys or any other item which detracts from the learning environment. School is not responsible for lost, damaged or stolen property.

Voice Mail:

Teachers are unable to receive phone calls during class time. Individual teacher voice mail may be left during this time. Voice mail messages will be returned by the end of the next workday. Please leave a short message, call back number, and the best time to contact you.

STUDENT AWARD/POSITIVE INCENTIVES

Our Village champions students' growth. We model, expect and celebrate positive trends in academic attendance and behavior. We look for authentic examples of our students' great work and positively reinforce what we want to see from students again and again. Enthusiasm for each other's victories is an essential part of our Village.

We continuously reinforce positive school culture and individual excellence with our Viking Voucher tickets, positive phone calls home, classroom designed reward systems and character assemblies.

Village School Wide Response to Behavior Concerns

In all consequences to behavior, we consider what is best and most effective for each individual student in a situation, with a primary goal of maximizing student learning and minimizing out of class time. All students will be treated with respect and dignity. **Problems are teachable moments for building problem-solving skills, conflict resolution skills and positive relationship skills within students, as well as opportunities to support students and families.** As much as possible, a consequence will have a natural connection to the negative behavior for which it was issued (a student who was caught defacing a sign has to clean up that and other signs).

Considerations for any situation:

Age and developmental level of student will be taken into consideration

1. Precipitating events; what lead up to the situation?
2. The child's intentions: what and how do we know?
3. The personality of the child; what will be most *effective* for *this* child?
4. What actually happened? (reliability)
5. The damage or hurt caused by the misbehavior or rule violation.

Suspension Behaviors:

State Education Code 48900 has established behaviors that will not be tolerated in public schools. Suspension occurs when other means of correcting the behavior have not worked, the behavior endangers self or others, and/or the safe and orderly operation of the school is disrupted. The behaviors are:

1. Fighting: causing or threatening to cause injury
2. Deliberate disruption of activity or instruction.
3. Defiance of authority.
4. Committing obscene acts or engage in habitual profanity.
5. Possessing or using controlled substances or alcohol.
6. Damaging or stealing public or private property.
7. Having or receiving stolen property.
8. Possession of any item which could cause injury.
9. Gambling, smoking, extortion.
10. Sexual harassment.
11. Imitation firearm.
12. Creating a hostile educational environment.

☞ All school rules apply to students both on campus as well as on the way to and from school.

PLAYGROUND PROCEDURES

During the recess times, students must remain in the designated playground area, not inside the fenced classroom areas.

- Games of tag, “play fighting/ wrestling”, or chase are not allowed.
- All games requiring a ball to be kicked or thrown are to be played on the field, with the exception of one game of kickball at the diamond.
- Teachers and/or staff walk classes to each recess, lunch, and dismissal.
- Notify the duty supervisor/teacher if a ball goes over the fence into a private yard.
- Bark boxes: Students will keep bark in the box. Bark is not to be kicked or thrown. No equipment in the bark box.

- Climbing equipment:
 - Students will have two hands on the bars at all times. Students are not to stand or sit on top of the bars.
 - Student’s hands must be the last thing to leave the bars, i.e., no “cherry drops.”
 - Students will keep their hands off anyone who is on the apparatus.

- Horizontal Bars (chin-up bars):
 - One child on the horizontal bar at a time.
 - Hands must be the last thing to leave the bars, i.e., no “cherry drops.”

- Monkey Bars/Parallel Bars:
 - One person on the bar at a time. Students are not to stand or sit on top of the bars.
 - Travel on the ladder in one direction only.
 - Students are not to stand or sit on top of the bars.

- Jump Rope:
 - Use rope only for jumping.
 - Jump in the designated area that is free from obstacles.
 - Return the rope to the storage area when the game or recess is finished.

- Kickball games will be permitted only in designated areas.

- Slides:
 - No climbing up the slides.
 - Face the ladder when climbing.
 - Sit and slide feet first, one person at a time.
 - Get out of the way quickly after sliding down.

- Tetherball Procedures:
 - First person in line serves. Second person chooses side and way.
 - If you step on a line, you’re out.
 - Hit the ball with one hand only. If a player touches the pole or rope they are out.
 - Player catching (except primary) or double hitting the ball is out.
 - Two game limit for winners.
 - Student reporting a problem to the supervisor will get their place back in line.
 - Line cannot vote to change these rules.
 - No chances or front blocking.

- Return all equipment at the end of recess.

Rainy Day/High Heat/Air Quality Policies

RAINY DAY

During the rainy season, students will remain inside for all designated rainy day recesses. The length of the lunch periods may be reduced from forty-five to thirty minutes and activities are planned for the students after they have finished eating. This schedule may be used for other types of inclement weather including poor air quality, high winds, etc.

HIGH HEAT & BAD AIR QUALITY ACTIVITIES

The safety and well-being of our students and staff are a top priority. We want to make sure they are as comfortable as possible so that optimal learning can continue. To that end, our schools have the following guidelines in place for planning instruction during hot weather (when the forecasted temperature is 95° or higher with a heat index of 103° or higher) and/or bad air quality days (sign up for air alerts at www.SpareTheAir.com).

Instructional Program Modifications/Alternative Locations

- Elementary schools may rearrange the daily schedule so that basic skills subjects are taught at the optimal time.
- On “Spare the Air” days, play or exercise outdoors in the morning when smog levels are lower, or plan fun indoor activities.
- Recess activities are limited to quiet games that require a minimum of physical activity and/or may be held indoors.
- Physical education activities at all grade levels are limited to less strenuous activities and/or may be rescheduled to a cooler time of day and/or may be moved indoors.
- In the event air-conditioning is temporarily not available in any given classroom:
 - classes may be merged with other classrooms with sufficient space and air-conditioning
 - cooler school buildings such as auditoriums, cafeterias, or media centers may be used
 - students may gather in shaded lawn areas

Extracurricular Activities

Athletic activities and practices may be canceled due to hot weather, or rescheduled for a more appropriate time. Before- and after-school programs may also be modified or activities rearranged.

☞ **Please be certain to alert the school if your child has asthma or upper respiratory weaknesses.**

MEDICAL INFORMATION

MEDICATION

Medicine cannot be administered to students unless a district medical form is completed by the parent and the family physician. This form can be obtained from the school office, and it must be refilled each new school year. Please note all medications your child is administered on a regular basis on their emergency card.

Non-prescription medicines can not be administered to your children without a medical form from you and your doctor. Children should **NOT BRING MEDICINE** to school, not even aspirin or cough drops. We need to be very careful that children do not share medicines with each other!

ILLNESS AND ATTENDANCE

Children should not come to school with a temperature above 100°F or a rash. In fact, children should stay home for 24 hours after the fever subsides to decrease the risk of a reoccurrence of an illness or infection of others.

INJURIES

Any injury occurring at school is checked by the office. An accident report is filed with the District Office if the injury appears significant.

If the injury is considered potentially serious, the parent(s) is /are contacted immediately for advice or to inform him/her of the injury. If a parent cannot be reached, then the emergency person is called. If the emergency person is not available, the principal will make a decision as to how the situation should be resolved. This can include calling an ambulance or taking them to the Emergency Room. However, **medical treatment will not be given without parent permission.** So it is very important that there is an up to date emergency card on file containing your signature and authorization for treatment in this circumstance.

Please inform the school of all medical conditions which may affect your child and his/her participation in school activities.

All information should be filed at the beginning of each new school year. If medication is necessary, a medical form must be completed as stated under "**Medication**" above.

Volunteers & Chaperones

For Parent Chaperones on Field Trips please plan ahead with your student's teacher to ensure there is space available for volunteer parent chaperones and that you have completed the necessary fingerprinting and clearance procedures through the district.

Classroom volunteers who will participate on campus more than 10 hours a week **must** be fingerprinted through the district. Please contact the office manager in our front office at 566-1970 for assistance with the process.

We request that **all volunteers** complete a volunteer orientation prior to volunteering on campus. Please contact our office manager in our front office at 566-1970 to schedule, we are excited to welcome you!



Village PK-8th School

TITLE I PARENT INVOLVEMENT POLICY

Village K-8 School has developed a written Title I parental involvement policy with input from Title I parents. This policy was developed with parents and staff during Site Council, ELAC and Parent Teacher Association meetings at school in addition to follow up opportunities at Coffee with the Principal Meetings. It was distributed to parents in the students' Weekly Home Communication Folders. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

INVOLVEMENT OF PARENTS IN THE TITLE I PROGRAM:

To involve parents in the Title I program at Village PK-8th School, the following practices have been established:

The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.

The parents at Village PK-8th School are informed about the school's Title I requirements and the right to be involved in the Title I program at our annual Back-to-School Night, which is held within the first 2 weeks of school. After the classroom teachers and school staff are introduced at Back-to-School Night, the principal reviews the rights and requirements via a PowerPoint presentation in the school multi-purpose room.

The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.

Flexible parent meetings are offered during Monthly Principal Coffee Talks. Some Title 1 parents are a part of School Site Council, Parent Teacher Association and English Learner Advisory Committee. Parents provide input about the most convenient meeting times for them, and scheduling takes place to meet their needs.

The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy.

Information is gathered at parent input meetings regarding the needs of the Title 1 students. Parents are an Integral part of the development of the Single Plan for Student Achievement (SPSA). The SSC and ELAC conduct formal needs assessments during each school year, and these are used to develop the goals and strategies included in the SPSA.

The school provides parents of Title I students with timely information about Title I programs.

Parents are informed about information regarding Title 1 programs at meetings, Family Nights, and written correspondence sent home with the students in their Weekly Home Communication Folders.

The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.

Parents are informed about curriculum, assessments, and student progress and proficiency at Back-to-School Nights, Mid-Trimester Progress Reports, Wednesday Folders, Parent Conferences, Report Cards, and Open House. Student Study Team and IEP Meetings are also held for at-risk and special needs students.

If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.

Parents can contribute to decisions related to the education of their child at parent- teacher Conference meetings with the Principal, Student Study Team, and or meeting with the School Counselor, when possible.

BUILDING CAPACITY FOR INVOLVEMENT:

Village K-8 School engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.

The state academic content standards and assessments are explained to parents by the classroom teacher at Back-to-School Night and Parent Conferences and at Academic Family Nights- such as Family Math Night, Family Science Night and Family Literacy Night. Parents are provided with assistance in how to monitor and improve the achievement of their children with assistance from the classroom teacher. Teachers provide ongoing student assessment and achievement information to parents in the weekly Home Communication Folders, via Mid-Trimester Progress Reports and Report Cards. The monitoring and improvement of student achievement is also discussed in Student Study Team meetings, IEP meetings and Professional Learning Community monthly collaboration meetings.

The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.

Title I parents are provided with training and materials to work with their students at Back-to-School Night, Family Math, Family Science, and Family Literacy Night, as well as Parent Teacher Conferences, Student StudyTeam meetings and informal parent meetings with the teacher.

With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners.

Parent Involvement is a primary focus at Village. It is a primary goal of the staff and classroom teachers to engage and involve parents in their child's education. Parents are encouraged by the principal and the staff to volunteer in classroom and on campus. Parents are informed that they are an integral part of their child's education.

The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their

children.

Parents of Title I students are some of the same parents that are part of School Site Council, Parent Teacher Association and English Language Advisory Committee. Most of the school activities, events, resources and support are for all parents of students on campus.

The school distributes information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.

Parent information is distributed in everyday common language terms. Acronyms are spelled out and educational vernacular and academic language are rarely used. Written language flyers and correspondence is translated for parents who speak a language other than English, if it is a dominant language at the school site.

The school provides support for parental involvement activities requested by Title I parents.

The school provides many parent involvement activities requested by Title I, School Site Council, Parent Teacher Association, English Language Advisory Committee, such as Family Math Night, Family Science Night, Family Art Night, Family Literacy Night, Harvest Festival, Spaghetti Dinner, Open House as well as many daytime student assemblies to which parents are invited.

ACCESSIBILITY:

Village PK-8th School provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.

All parents are provided opportunities to participate in our many evening events, family nights, classroom activities, field trips, and festivals. Many of the parents have students that are Title I, English Learners, and/or disabled. Translators are available to assist parents communicate with school staff, teachers, and principal. Village has a bilingual academic intervention specialist, nurse, and teachers who speak Spanish. The district office provides translators upon request. Our office and the district office is also available to translate any forms or booklets to enhance school home communications. All flyers are sent home in both English and Spanish. Village is a family-friendly school, where parent involvement, input and access is highly valued.



Village PK-8th School

TÍTULO I POLÍTICA DE PARTICIPACIÓN DE LOS PADRES

La escuela K-8 de Village ha desarrollado una política escrita de participación de los padres de Title I con el aporte de los padres de Title I. Esta política se desarrolló con los padres y el personal durante las reuniones del Consejo del Sitio, ELAC y la Asociación de Padres y Maestros en la escuela, además de oportunidades de Café con la Directora. Se distribuyó a los padres en los folletos semanales de comunicación de los estudiantes. La política describe los medios para llevar a cabo los siguientes requisitos de participación de los padres del Título I [20 USC 6318 Sección 1118 (a) - (f) inclusive].

PARTICIPACIÓN DE LOS PADRES EN EL PROGRAMA TÍTULO I:

Para involucrar a los padres en el programa de Título I en la escuela Village PK-8th, se han establecido las siguientes prácticas:

La escuela convoca una reunión anual para informar a los padres de los estudiantes de Título I acerca de los requisitos del Título I y Sobre el derecho de los padres a participar en el programa Título I.

Los padres de la Escuela PK-8th de Village están informados sobre los requisitos de Título I de la escuela y el derecho a participar en el programa Título I en nuestra Noche de Regreso a la Escuela, se lleva a cabo dentro de las primeras 2 semanas de escuela. Después de que los maestros y el personal de la escuela sean introducidos en la Noche de Regreso a la Escuela, el director revisará los derechos y requerimientos a través de una presentación en PowerPoint en la sala de multimedia de la escuela.

La escuela ofrece un número flexible de reuniones para los padres de Título I, las reuniones son por la mañana por la noche.

Se ofrecen reuniones flexibles de padres durante las Charlas Mensuales de Café con los Directores. Algunos padres del Título 1 son parte del Consejo Escolar, la Asociación de Padres y Maestros y el Comité Asesor para Estudiantes de Inglés. Los padres proporcionan información sobre los horarios de reuniones más convenientes para ellos y la programación se lleva a cabo para satisfacer sus necesidades.

La escuela involucra a los padres de estudiantes del Título I en una reunión organizada, continua y de manera oportuna, en la planificación, revisión y mejoramiento con la participación de los padres del programa de Título I.

La información se recolecta en las reuniones de los padres sobre las necesidades de los estudiantes del Título 1. Los padres son esencial del desarrollo del plan único para el mejoramiento estudiantil (SPSA). El SSC y en ELAC cada año se hacen evaluaciones formales de las necesidades, que se utilizan para metas y estrategias incluidas en el SPSA.

La escuela proporciona a los padres de los estudiantes de Título I información oportuna sobre los programas de Título I.

Los padres son informados sobre la información con respecto a los programas del Título 1 en

reuniones, Noches de Familia y correspondencia escrita enviada a casa con los estudiantes en sus folders semanales de comunicación a casa

La escuela involucra a los padres de los estudiantes del Título I una explicación del currículo que esta usado en la escuela, las evaluaciones usadas para medir el progreso del estudiante y los niveles de dominio que se espera de los estudiantes.

Los padres son informados sobre el currículo, las evaluaciones y el progreso y los dominios de los estudiantes en Noches de Regreso a la Escuela, Informes de Progreso de Medio Trimestre, Carpetas de Miércoles, Conferencias de Padres, Boletas de Calificaciones y Open House. El equipo de estudio del estudiante y las reuniones del IEP también se llevan a cabo para estudiantes en riesgo y estudiantes con necesidades especiales.

Si los padres de los estudiantes de Título I lo solicitan, la escuela ofrece oportunidades para reuniones regulares que permiten a los padres participar en las decisiones relacionadas con la educación de sus hijos.

Los padres pueden contribuir a las decisiones relacionadas con la educación de su hijo en las reuniones de la conferencia de padres y maestros con el Director, el equipo de estudio del estudiante y reuniones con el consejero escolar, cuando sea posible.

CREANDO PARTICIPACION PARA INVOLUCRAMIENTO:

Village K-8 School involucra a los padres de Title I en interacciones significativas con la escuela. Apoya una asociación entre el personal, los padres y la comunidad para mejorar el rendimiento académico de los estudiantes. Para ayudar a alcanzar estos objetivos, la escuela ha establecido las siguientes prácticas:

La escuela provee a los padres de Título I con ayuda para entender el estándar de contenido académico del estado, evaluaciones y cómo monitorear y mejorar el logro de sus hijos.

Los estándares y evaluaciones del contenido académico del estado son explicados a los padres por el maestro de la clase en Noche de Regreso a la Escuela y Conferencias de Padres y en Noches Familiares Académicas tales como Noche Familiar de Matemáticas, Noche de Family Science y Noche Familiar de Alfabetización. Los padres reciben asistencia en cómo monitorear y mejorar el logro de sus hijos con la ayuda del maestro. Los maestros proveen información continua de evaluación y logros a los padres en las carpetas semanales de comunicación en casa, a través del progreso de mediados de trimestre Informes y boletas de calificaciones. El monitoreo y la mejora de los logros estudiantiles también se discuten en las reuniones del Equipo de Estudio del Estudiante, las reuniones del IEP y las reuniones mensuales de colaboración de la Comunidad de Aprendizaje Profesional state academic content standards.

La escuela provee a los padres de Title I con materiales y entrenamiento para ayudarles a trabajar con sus hijos para mejorar el logro de sus hijos.

Los padres del Título I reciben entrenamiento y materiales para trabajar con sus estudiantes en Noche de Regreso a la Escuela, Matemáticas Familiares, Ciencias Familiares y Noche de Alfabetización Familiar, así como Conferencias de Padres y Maestros. Reuniones del equipo de estudio del estudiante y reuniones informales de padres con el maestro.

Con la ayuda de los padres de Título I, la escuela educa a los miembros del personal sobre el valor de las contribuciones de los padres y sobre cómo trabajar con los padres como parejas iguales.

La participación de los padres es un enfoque principal en Village. Es un objetivo primordial del personal y de los maestros del salón de clases involucrar e involucrar a los padres en la educación de sus hijos. Los padres son alentados por el director y el personal a ser voluntarios

en el aula y en el campus. Se informa a los padres que son parte integral de la educación de sus hijos.

La escuela coordina e integra el programa de participación de padres de Title I con otros programas, y conduce otras actividades, tales como centros de recursos para padres, para alentar y apoyar a los padres a participar más plenamente en la educación de sus hijos.

Los padres de los estudiantes del Título I son algunos de los mismos padres que forman parte del Consejo Escolar, la Asociación de Padres y Maestros y el Comité Asesor del Idioma Inglés. La mayoría de las actividades, eventos, recursos y apoyo de la escuela son para todos los padres de estudiantes en el campus.

La escuela distribuye información relacionada con programas escolares y de padres, reuniones y otras actividades a los padres de Title I en un formato e idioma que los padres entienden.

La información de los padres se distribuye en términos comunes de lenguaje común. Los acrónimos se enuncian y el lenguaje educativo vernáculo y académico se utiliza raramente. Los folletos y la correspondencia del idioma escrito se traducen a los padres que hablan un idioma distinto del inglés, si es un idioma dominante en la escuela.

La escuela provee apoyo para las actividades de participación de los padres solicitadas por los padres de Title I.

La escuela ofrece muchas actividades de participación de los padres solicitadas por el Título I, el Consejo Escolar, la Asociación de Padres y Maestros, el Comité Asesor de Lengua Inglesa, tales como Noche Familiar de Matemáticas, Noche de Ciencia Familiar, Noche Familiar de Arte, Noche de Alfabetización Familiar, Festival de Cosecha, Cena de Spaghetti, House, así como muchas asambleas estudiantiles diurnas a las que los padres están invitados.

ACCESIBILIDAD:

La Escuela PK-8th del Village provee oportunidades para la participación de todos los padres de Título I, incluyendo padres con habilidad limitada en inglés, padres con discapacidades y padres de estudiantes migratorios. La información y los informes escolares se proporcionan en un formato y en el idioma que los padres entienden.

Todos los padres tienen la oportunidad de participar en nuestros eventos nocturnos, noches familiares, clases Actividades, excursiones y festivales. Muchos de los padres tienen estudiantes que son Título I, Estudiantes de Inglés, y / o discapacitado. Los traductores están disponibles para ayudar a los padres a comunicarse con el personal de la escuela, los maestros y el director. Village tiene un especialista en intervención académica bilingüe, enfermera y maestros que hablan español. La oficina del distrito proporciona traductores a petición. Nuestra oficina y la oficina del distrito también está disponible Para traducir cualquier formulario o folleto para mejorar las comunicaciones de la escuela. Todos los aviadores son enviados a casa en inglés y español. Village es una escuela familiar, donde la participación de los padres, la entrada y el acceso es muy valorada.



Village School PK-8th

Student/Teacher/Parent Compact

Village School believes that student success depends on a strong bond between a child's home environment and the school environment. It is the intent of Village School to maintain an ongoing partnership with the parents in our school community. Parents and family are a child's first and most important teachers. Every effort will be made to encourage a successful learning experience.

PARENT/GUARDIAN AGREEMENT

I, a Village Parent, will make every effort to:

- Send my child to school on time, well-rested, nourished, and ready to learn.
- Communicate the importance of education and learning to my child
- Provide a quiet time and place for homework
- Communicate with the teacher or the school when I have a concern
- Regularly monitor my child's progress in school
- Participate in activities at school, such as school decision making, volunteering and/or attending parent-teacher conferences
- Read the Parent/Student Handbook
- Support the School Dress Code and Discipline Policy.
- Maintain ongoing communication with teachers and school personnel and return correspondence when necessary.
- Respect the school, staff, students, and families

Signature _____

STUDENT AGREEMENT

I, a Village Student, will make every effort to:

- Come to school every day well rested, arrive on time, and be ready to learn.
- Complete and return all homework assignments.
- Listen and follow directions the first time given.
- Follow all rules at school; respect myself, others, and property.
- Read the Parent/Student Handbook
- Complete homework, classwork, and projects on time.
- Try my best.
- Respect the school, staff, students, and families

Signature _____

TEACHER AGREEMENT

I, a Village Staff Member, will make every effort to:

- Maintain professional and positive attitudes.
- Provide a challenging, standards-based curriculum to every student.
- Provide meaningful homework assignments.
- Provide a safe and friendly environment where students learn.
- Inform parents/guardians of student progress and behavior in a timely manner.
- Maintain and keep updated student academic records.
- Enforce school rules consistently and fairly.
- Respect the school, staff, students, and families

Signature _____



La Escuela Village PK-8th ACUERDO ENTRE ESTUDIANTES / MAESTROS / PADRES

La escuela Village cree que el éxito de los estudiantes depende de un fuerte vínculo entre el ambiente hogareño del niño y el ambiente escolar. La intención de la primaria Village es mantener una continua asociación con los padres en nuestra comunidad escolar. Los padres y las familias son los primeros y más importantes maestro/as en la vida de sus hijo/as. Nos esforzaremos constantemente por fomentar una experiencia de aprendizaje exitosa.

ACUERDO ENTRE LOS PADRES/TUTORES

Yo, como padre en la Escuela Village, me esforzaré por:

- Mandar a mi hijo/a a la escuela a tiempo, descansado, nutridos, y listos para aprender.
- Comunicarse regularmente con las familias sobre el progreso del estudiante a través de conferencias, reuniones de padres y maestros, informes de programas y otros medios disponibles
- Proporcionar un lugar tranquilo donde mi niño/a pueda estudiar cada día.
- Monitorear que mi niño haga la tarea asignada diariamente.
- Comunicarse con la escuela o la maestra cuando tenga una preocupación
- Participar en actividades de desarrollo profesional que mejoren la enseñanza y el aprendizaje y que apoyen la formación de asociaciones con las familias y la comunidad.
- Leer la página informativa para padres/estudiantes y el manual de la escuela y del distrito.
- Apoyar el código de vestimenta y la póliza de disciplina.
- Mantener comunicación con maestros/as y el personal de la escuela y regresar la correspondencia necesaria.
- Respete la escuela, los estudiantes, el personal y las familias.

Firma: _____

ACUERDO DEL ESTUDIANTE

Yo, como estudiante de la Escuela Village me esforzaré por:

- Venir a la escuela todos los días, descansado/a, llegar a tiempo, y listo/a para aprender.
- Completar y regresar todas mis tareas asignadas.
- Escuchar y seguir las instrucciones en cuanto son dadas.
- Seguir las reglas en la escuela; respetarme a mí mismo, a otros, y a la propiedad.
- Leer la página informativa para padres/estudiantes y el manual de la escuela y del distrito.
- Terminar en el tiempo establecido las tareas para el hogar, tareas del salón, y proyectos.
- Hacer mi mejor esfuerzo.
- Respete la escuela, los estudiantes, el personal y las familias.

Firma: _____

ACUERDO DEL MAESTRO/A

Yo, como miembro del personal de la Escuela Village, me esforzaré por:

- Mantener una actitud positiva y profesional.
- Proveer oportunidades para que los padres sean voluntarios o puedan participar en el salón y observa las actividades en el salón.
- Proveer un plan de estudios para cada estudiante basado en los estándares.
- Proveer tarea significativa y actitud positiva.
- Proveer un ambiente seguro y amistoso donde los estudiantes puedan aprender.
- Mantener actualizado los expedientes académicos.
- Reforzar las reglas escolares consistentemente y justamente.
- Respete la escuela, los estudiantes, el personal y las familias.

Firma: _____



VILLAGE SCHOOL PK-8th
Parent and Student Handbook

We have received and reviewed the Village School K-8 Parent and Student Handbook.

The signing of this form does not necessarily imply agreement with the school policies but is an acknowledgment of having seen and discussed the handbook.

Firmando esta forma no, necesariamente implica que usted este de acuerdo con la polizas de la escuela. En la cual nada mas tiene conocimiento de ellas, y que usted haya visto y discutido.

Student Name/ Nombre de Student

Student Signature/Firma de Estudiante **Date/Fecha**

Parent Signature/Firma de los padres **Date/Fecha**

**I do NOT give permission for my student to appear on the school website/
NO doy permiso para que mi estudiante aparezca en el sitio web de la escuela**

Parent Signature/Firma de los padres **Date/Fecha**